

**Business
Computers**
Software, Inc.

Time Matrix
**Time
Clock**

 Microsoft
Dynamics GP



*Time Matrix from
Business Computers
Software, Inc., is fully
integrated to Microsoft
Dynamics GP and offers
the same "look and feel."*

Microsoft
GOLD CERTIFIED
Partner

Time Matrix

for Microsoft Business Solutions-Great Plains Project Accounting with Touch Screen Monitor Time Clock

Microsoft Great Plains Dynamics

File Edit Tools Setup Utilities Shortcuts Windows Help

Transactions Inquiry Reports Cards Routines SmartList Shortcuts LESSONUSER1 06/02/2003 The World Online, Inc.

Time Clock for Project Accounting (BC)

ID 18 Pay Code HOUR Hourly Pay Coc
Adam Barr Department CONS Consulting Ser

Contract ADAMPHOTEL Adam Park Resort Hotel Ledger System
Project HOTELEDGER Park Resort Hotel Ledger
CostCa CONSULTING Consulting Fees

Clock In 06/02/2003 11:23:18 AM Clock Out

1 2 3 4 5 6 7 8 9 0 -

Q W E R T Y U I O P Logbook
A S D F G H J K L : Vac/Sick
Cancel Z X C V B N M , . Weekly
Calendar
Print

Touch Clock In or Touch Cancel to Abandon

All Rights Reserved. Copyright © 1998, 1999, 2000, 2001, 2002, 2003 Time Matrix build 310 by Business Computers Software, Inc.

start Microsoft Great Plains... 11:23 AM

Time Matrix from Business Computers Software, Inc., is a full-featured time system fully integrated with Microsoft Business Solutions-Great Plains and Project Accounting.

Time Matrix has the same "look and feel" as other Great Plains modules because it was developed in Dexterity – the programming language used for Great Plains. This provides true integration with Great Plains. Time entries that originate in Time Matrix are posted to Project Accounting Time Sheets.

Touch Screen Monitor Time Clock replaces a conventional electronic/mechanical time clock. It is used to clock in employees at the beginning of their shift and to clock them out at the end of their shift. Touch Screen Monitor Time Clock uses the employees' ID and Pay codes entered into Great Plains Payroll.

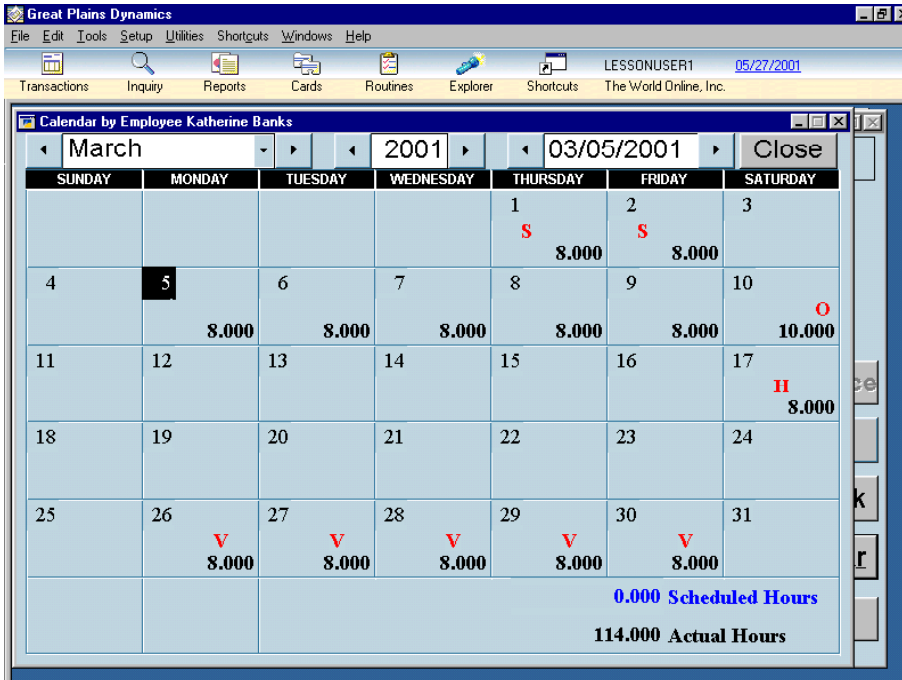
It uses Contract, Projects, Cost Categories with Project Accounting. Customer information is displayed from Great Plains Receivables Management.

Projects can easily be changed by touching "Change Job." This Clocks Out the old project and Clocks In the new project.

Touching the Print button allows time entries to be printed for any pay period to either the screen or a printer.

Company-wide messages, department and individual employee messages can be displayed.

Touch Screen Monitor Time Clock has a keyboard with letters and numbers on the monitor. It uses large keys and buttons to make it easy to see and touch with a finger. It is easy to use by non-computer-literate employees, with a look and feel similar to an ATM machine. Touch Screen Monitor Time Clock software runs on a personal computer with Windows 95/98/NT/2000/XP that has Great Plains loaded. A regular monitor, mouse and keyboard can also be used in place of a touch screen monitor. Contact your local Microsoft Business Solutions-Great Plains Dynamics reseller to discover how Time Matrix can work for you.



Employee Calendar for GPS PA

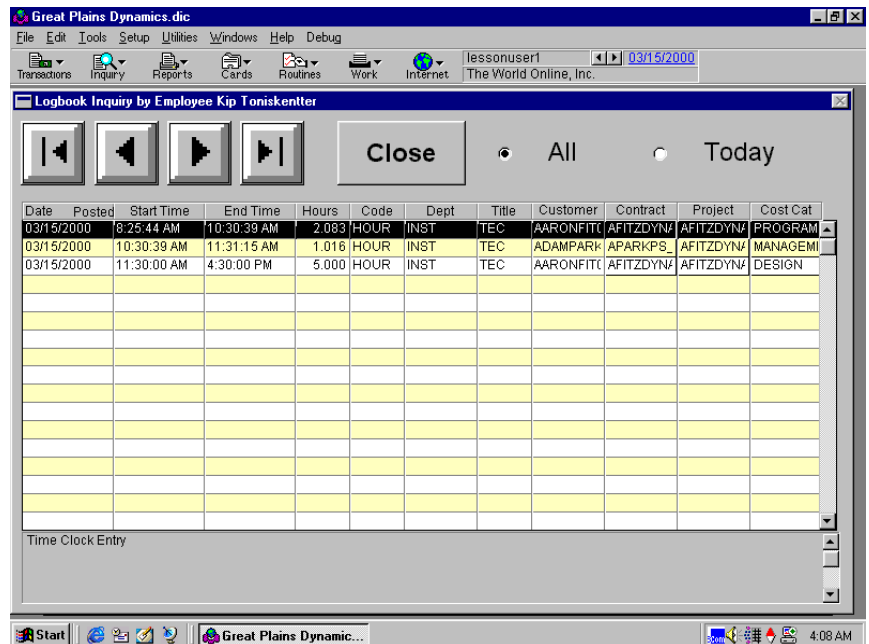
- The inquiry only calendar is accessed by touching Calendar on the Touch Screen Time Clock.
- The employee calendar shows the number of hours worked each day and a monthly total.
- Overtime, Vacation, Holiday and Sick are denoted with O, V, H & S.
- The month, year, and date browse buttons can be touched to view times for other months.
- Touching a specific date, zooms to the Logbook showing only transactions for the date touched.

Contract Calendar for GPS PA

- Displays time entries for one Project Accounting Project with all employees' time included.

Employee Logbook for GPS PA

- The inquiry only Project Accounting Logbook is accessed by touching Logbook on the Touch Screen Time Clock.
- An employee clocking out of the time clock or changing Project Accounting Project creates a time transaction in the Logbook.
- Logbook time transactions record regular time, overtime, and breaks from the Touch Screen Time Clock.
- The Project Accounting Logbook shows the Employee, Start Time, End Time, Hours, Department, Position, Pay Code, Customer, Contract, Project and Cost Category.
- The Logbook report is used to verify employee shift and weekly hours.
- Weekly overtime is automatically calculated.
- Time from the Logbook is posted to Project Accounting Time Sheets. This eliminates the need for time-intensive manual data entry.



- Accounting can access the Logbook with an editable window. In this mode, Project Accounting time entries can be changed, added or deleted. This window can be used as a front-end to Project Accounting Time Sheets for fast, efficient data entry, even without using the touch screen time clock.